

Saints & Scholars Integrated Primary School
Killuney Park
Portadown Road
ARMAGH
BT61 9HG

Grant Maintained Integrated Primary School

Enrolment Number: 294
Admissions Number: 42

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PRINCIPAL: Mr Andrew Scott-Mulholland B.Ed (Hons) PGCert
CHAIR OF BOARD OF GOVERNORS: Ms Margo Keating

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purposes of applying the admissions criteria. The Sub-Committee will report to the full Board of Governors.

COMPLETION OF FORMS

It is requested that parents/guardians seeking admission for their child/children complete both the Education Authorities' application form and the school's information form. The Board of Governors will use the information on both forms to decide which children should be admitted in the event of over-subscription. If no information form is received the candidate will be put in the other category.

If any category is over-subscribed at this stage the criteria listed below will be applied. In any category which is under-subscribed, all those applications, which fit into this category, will be admitted. The remaining places will be distributed proportionately amongst the remaining categories i.e. 40% Protestant, 40% Catholic, 20% Other. Any remaining places, which cannot be distributed according to the percentages after the allocation, will be given to the category which has the highest number of applicants at that stage.

As we are an integrated school, it is a requirement that we are provided with confirmation of each child's perceived religion. It is the responsibility of a parent or guardian to make clear under which religious category they wish their child's application to be considered using the categories Catholic, Protestant or Other.

The child's perceived religion should be recorded clearly through one of the following methods:

- (a) For parents/guardians applying for a place via the Education Authority's online application you will be prompted to and must select your child's religious affiliation when completing the form; **or**
- (b) If the parents/guardian(s) do not supply this required information, then the child's parent/guardian will be contacted by the school to confirm the religious background of the pupil. If this is not confirmed, then the child's application will be considered to be in the Others category.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 and up to 4 pm on 31 January 2024 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 31 January 2024 no applications will be processed until after the close of procedure on 25 April 2024.

When considering which children should be selected for admission, the Board of Governors will only consider information which is detailed on the application or provided directly to the school. Parents/Guardians should

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therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school or is the eldest child in the family.

If there are fewer applicants complying with a particular criterion than there are places available or remaining, those applicants complying with that criterion will be admitted and the next criterion will be applied to the remaining applicants.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

Statutory Admissions Criteria

Children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2023 as defined by the new School Age (NI) Act (both groups to be treated equally) will be admitted to the school.

Children resident in Northern Ireland at the time of their proposed admission to the school

Admissions Criteria and number

- I. Children who, at the time of application, have brothers and sisters (half-brothers/sisters, stepbrothers/sisters, including those fostered or adopted) in attendance at Saints and Scholars Integrated Primary School during the 2023/2024 school year.
- II. Children who are currently enrolled at Saints and Scholars Integrated Nursery Unit.
- III. Children who applied to the nursery but could not get a place because the nursery was over-subscribed.

Tie-Breaker

In the event of over-subscription in the last sub-criterion which can be applied then selection for all places remaining in this sub-criterion will be based on the initial letter of the surname as per the birth certificate in the order set out below:

D S A U K J I Y C Q X M P R V Z W N E T B H F L O G

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the child's first name (as recorded on the child's birth certificate) will be used and if necessary, the subsequent letters of the second forename. Mac and Mc surnames will be treated as surnames beginning with M.

Home is the child's permanent place of residence. It is not the child-minders or a relative's address.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST

Should a vacancy arise after 25th April 2024, all first-choice applications for admission to the Saints and Scholars Integrated Primary School that were initially refused will have the published criteria applied. Following these all-new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. The school will inform you in writing if your child gains a place in school by this method. This waiting list will be in place until 30th June 2025. Your child's name will be

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automatically added to the list. Parents should contact the school if you wish your child's name to be removed from the list.

ADMISSION TO P2 - P7

Requests for places in P2-P7 classes will be considered provided the maximum enrolment number has not been reached and that:

- Additional enrolments will not exceed a maximum of 30 pupils in any Foundation Stage or Key Stage 1 class.
- Such admissions do not prejudice the efficient use of school resources.

The Board of Governors will apply the criteria as employed for admission to year 1 to identify which children should be admitted to years 2-7.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2021/2022	44	44
2022/2023	43	43
2023/2024	47	47