

Fun 4U Club

4 Additional Needs Policy & Procedures

Principal

It is a child's right to have inclusive care and education. This is a human right, good for individual development and makes excellent social sense. Children with an additional needs or impairment have the right to learn, develop and play with their peers in a group setting together.

Statement of Intent

We at Fun 4U Club believe

- All children should be treated with the same respect;
- Children with additional needs may require additional support to help progress towards their individual developmental milestones;
- As play workers we aim to help assist and support any child with an additional needs ;

Procedures

- Before children attend the facility parents are asked to complete an enrolment form which includes question relating to children with additional needs.
- Once this is received and completed it helps the manager to have an awareness of specific support or assistants which may need put into place, for the individual child.
- An appointment will be made for parents to come in and discuss in more depth their child's individual needs and for the parents to decide if Fun 4U Club's setting can provide the best care for their child.
- The child's other health workers will be asked to come to this meeting and provide their opinion if the setting can meet the needs of the child.
- If it is determined the child will need a one to one assistant on a constant basis, Fun 4U Club will have to assess if there are sufficient finances to accommodate this need. Every avenue of help be researched before a decision is made in consultation with the parents.
- While the child is cared for within the setting training may need to be review on a regular basis to help met the child's needs.
- If there is outside professionals working with the family in relation to the child's additional needs then they are also invited in during the settling in process. This is good practice to have these professionals involved from the start.
- Once the child and parents are comfortable and settled then their placement begins. This also applies to the key worker and staff who are caring for the child, they also must feel satisfied that they are able to care for the child to their best ability.
- Whilst the child is cared for within the facility their individual needs will be considered when drawing up our play plans play plans and how we can best support the child.
- If medication is required to be given to the child on a regular basis a consent form before the child's placement begins must be signed. Any medicine will be given by the key worker or the manager on his/her absence. It is the parent's responsibility to inform the manager or key worker of any change to medication or the child's individual needs.
- It is also the responsibility of the key worker and staff to keep parents informed of the progress which their child is achieving within the setting or to let them know of any concerns or difficulties which they have come across relating to the child's needs. In this case we may need to review play plans or the child's routine.
- Therefore throughout the time of care within the facility parents and staff must work together to ensure the child is happy, content and their needs being met.

Reviewed on:

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