

# Fun 4U Club

## 13 Infection Prevention and Control Policy & Procedures

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### **Principle**

The Infection Prevention & Control policy has been put into place to ensure the health and safety of all the children within the facilities care, enabling each child to experience play within a clean and comfortable environment. We also feel that it is vital to practice these procedures to ensure that staff members also have a healthy and clean environment to work in.

### **Statement of intent**

Fun 4U Club believes that

- The prevention of infections being transmitted is paramount.
- Management must encourage a high standard of hygiene from all staff members.
- Each child has the right to play within a clean environment

The manager is responsible for overseeing the implementation of procedures and to ensure a high standard is reached in infection prevention and control.

### **Procedures**

- If a child within the setting has more than one cases of diarrhoea or vomiting their parents will be contacted and asked to collect him/her, the child will not be able to return to the facility unless they have had 48 hours clear of vomiting or diarrhoea. Also see illness and medication policy for more information.
- If any child has to be excluded from the Setting for a number of days due to an infectious disease or condition, this is kept confidential within the setting.
- If a child in the facility has been diagnosed by a doctor with a childhood, infectious disease. The manager must check our records for any children that may be at risk of infection and the parent notified that we have had a case within the facility.
- In the event of a child having a toileting accident or vomiting, the staff member tasked with cleaning up, must take all precautions, to protect themselves and all other within the facility from the spread of infection. This staff member must always wear a disposable apron and gloves when involved in cleaning up this type event. When finished the apron, gloves and all other cleaning materials used, must be bagged separately from general waste and immediately removed from the facility to an outside bin.
- Children's clothing or belongings which have been accidentally soiled must be double bagged and sent home to parents.
- Hand washing procedures are displayed above each sink within the facility and staff must follow this and also encourage and assist children in learning the proper hand washing technique.
- All cleaning materials and equipment are kept within a locked store cupboard.
- Cleaning checklists are displayed within each room and also in general areas within the setting. Certain cleaning duties are signed off each day and also at the end of the week. This is checked and signed by the assistant manager monthly and filed appropriately.
- All staff members have to notify their manager in the event of them feeling unwell or showing any signs of diarrhoea or vomiting.
- If a staff member has a prolonged case of diarrhoea or vomiting they will be put on sick leave until they are 48 hours clear of the symptoms, before they can return to work.
- Any staff member handling food or preparing snacks for children must have their Food and Hygiene Certificate.
- Other policies may coincide with this policy such as Health and Safety, Child/Adult illness and Confidentiality Policy