

Fun 4U Club

25 Photography and Video Graphic Policy

Principle

Fun 4U Club is committed to safeguarding the welfare of all children by protecting them against emotional harm and distress from cyber bullying and the misuse of multimedia technology. The welfare of the children in our care is of paramount importance.

Statement of intent

Our policy is to ensure that children are never placed at risk whilst in the charge of our staff and also for staff to be vigilant about the use of mobile phones by other staff members, visitors and children alike.

Procedures

There are to be **NO** personal mobile phones used within Fun 4U Club either by children, staff or visitors.

- The facility phone is the only authorised phone to be used for contact with parents.
- Taking photograph's or video footage is strictly prohibited.
- Photographs taken by staff for display purposes only are done so with the authorization of management who will in turn check that parental consent has been given by all parents.
- Personal mobile numbers should never be exchanged between staff and children.
- All contact is to be through management and parents via consented contact details.
- Staff should they need to be contacted (in cases of a family emergency) can be contacted on the facility phone number, which they should give to their next of kin.